

PROCEEDINGS OF THE STURGIS CITY COUNCIL

The Common Council of the City of Sturgis met in regular session starting at 6:30 p.m. on Monday, February 6, 2012 at the Erskine Building. Present: Mayor Mark Carstensen, Alderpersons, Clint Brengle, Joe DesJarlais, Dane Sundstrom and Kelly Vasknetz. Also present City Manager Daniel Ainslie and City Attorney Greg Barnier. Absent: David Hersrud, Marcia Johnston, Jamie McVay and Tim Potts.

Mayor Mark Carstensen led everyone in the Pledge of Allegiance.

Announcements:

Council member Joe DesJarlais presented to Community Center director Rod Heikes the Employer Support of the Guard and Reserve (ESGR) Patriot award. This award goes to employers that hire the guard and reserves.

Francie Ruebel Alberts and Scott Amos gave an overview of the program and asked that the Council approve a statement of support for this program.

Motion by DesJarlais, second Brengle and carried with all members voting yes to authorize the Mayor to sign a statement of support for ESGR and USERA.

A letter of thanks was received from the CASA program for our support.

Meade 46-1 and the City have proclaimed the month of February as Career Technology month.

Informational Reports:

Jim Aberle, Executive Director, representing Black Hills Vision group gave a presentation to the Council explaining the goals and visions of this program. In the letter presented to the Council he asked that the Council consider pledging \$50,000 towards the program; to be paid in one or up to 5 annual installments.

City Attorney Barnier updated the Council on his Department:

- There are three essential duties of City Attorney-provide guidance and opinions on City matters and drafting and preparing ordinances; prosecute matters on behalf of the City (misdemeanors); other matters set forth by the City Council.
- Works with the external Boards.
- Works with employees to answer their questions.
- Coordinate efforts with other Attorneys that assist the City in litigation.

Community Center Director Rod Heikes updated the Council on his Department:

- Heikes thanked Ashley Johnson and Jeremy Eckhert for being great employees.
- There was a free week promotion last week; 1300 people signed in during that week.
- There are 503 memberships with over 1000 members.
- The Community Center has a new POS system and will go live with it this week.
- There are several programs that the Community Center is providing for the citizens of Sturgis.

City Manager Ainslie reported:

- The 2011 sales tax was \$18,000 above budget for the year.

- A presentation was given to the Council that discussed the City reserves and financial situation. The presentation also discussed steps that have been taken by Staff to increase the reserves. The presentation will be on the City website.
- A presentation was given on the outcome of the survey that was given out to the Citizens in late 2011. Over 350 citizens participated in this survey. The results will be on the City's website.

Motion by Brengle, second by DesJarlais and carried with all members voting yes to approve the consent calendar.

Motion by Brengle, second by DesJarlais and carried with all members voting yes to approve the following claims with the exceptions to remove the invoices for HEDS, Inc. for \$264.00; and The Homeslice group for \$5,730.00.

Wages – Ambulance \$12,498.68; Attorney \$2,884.62; Auditorium \$207-78; Buildings \$2,300.37; Cemetery \$1,193.48; City Manager \$4,290.76; Community Center \$12,555.97; Community Development \$5,215.06; Finance Office \$8,689.43; Fire Department \$2,496.17; Human Resource \$2,121.81; Library \$8,683.51; Liquor \$4,433.64; Mayor and Council \$3,333.27; Parks \$11,451.70; Police \$34,331.52; Rally \$3,252.25; Sanitary Service \$11,417.62; Streets \$9,188.70; Wastewater \$9,818.91; Water \$12,027.49; Federal Withholding \$14,855.63; FICA \$11,857.01.

General – A&B Business, \$95.04, maint; Kevin Aga, \$233.88, grp insur; Alexandra Alverson, \$45.00, cc prog exp; Amazon, \$538.37, supp; Amcon, \$567.56, merch for resale; Gary Anderson, \$219.84, grp insur; Avaya, \$36.39, util; Baker & Taylor, \$357.19, supp; Barrows Electric, \$70.85, repair; Shawn Barrows, \$77.16, travel; Todd Bartels, \$69.41, travel; Paula Basker, \$279.00, grp insur; Best Western, \$1873.94, travel; BH Chemical, \$1676.79, supp; BH Power, \$13,802.44, util; Jerry Burnham, \$2490.92, prof fee; Rick Bush, \$500.00, grp insur; Butte Electric, \$624.43, util; CBH Coop, \$11657.01, supp; Cedar Shore Resort, \$149.90, travel; Century Business, \$109.10, supp; Chamber of Commerce, \$200.00, travel; Chris Supply, \$94.72, supp; City of Sturgis Water Dept, \$1001.27, util; Commercial Door, \$158.00, repair; Community Center, \$130.00, other; Corbon Law Enforcement, \$384.91, supp; Dakota Supply, \$1508.45, repair; Daisy Dickey, \$47.72, refund; Dish Network, \$79.95, refund; Double Star Computing, \$479.83, prof fee; Ecolab Pest, \$423.00, maint; Energy Lab, \$74.20, maint; First Western Insurance, \$40.00, insur; Dave Fischer, \$77.08, travel; Gaylord Brothers, \$308.64, supp; Great Western Tire, \$55.00, repair; Hauff Mid-America Sports, \$187.50, cc prog exp; Hersrud, \$132.58, repair; Hillyard, \$601.88, supp; Ikon Office, \$193.00, prof fee; Integrity Sheet Metal, \$369.24, repair; Interstate All Batteries, \$499.50, supp; J&L Services, \$30.00, repair; Ashley Johnson, \$165.00, grp insur; Johnston Hardware, \$347.61, repair; Key City Glass, \$60.00, supp; Steve Kindsfater, \$222.40, grp insur; Knight Security, \$119.95, supp; Knology, \$2476.39, util; Alexis Lemmel, \$40.00, cc prog exp; Scott Lensegrav, \$71.19, travel; Light & Siren, \$1725.96, equip; Locks by Bernie, \$90.00, supp; Cody Loftin, \$30.00, other; Brent Lyons, \$53.31, travel; Harvey Matz, \$503.03, grp insur; Meade Co Auditor, \$2840.79, util; Milt's Cleaning, \$95.10, supp; Annette Moore, \$364.00, grp insur; Motoring USA, \$10,840.00, prof fee; Ben Mumm, \$822.14, grp insur; Neve's Uniforms, \$643.68, supp; Newman Traffic Signs, \$622.31, supp; O'Reilly Auto Parts, \$470.18, repair; Overdrive, \$3000.00, supp; Julie Peterson, \$207.50, grp insur; Pete Pi Jr, \$30.00, other; Polar Engraving, \$2677.00, merch for resale; Print Mark-et, \$842.05, publ; Public Safety Equip, \$43.96, supp; Purchase Power, \$200.00, supp; Robert Sharp & Assoc, \$180.00, publ; Ron Roth, \$62.64, travel; Scott Rovere, \$6.10, supp; Rushmore Office, \$1679.79, supp; SD Dept of Revenue, \$29.00, other; Eric Shattuck, \$88.77, refund; Dorothy Short, \$47.70, refund; Robert Siedschlaw, \$59.31, travel; Summit Signs, \$25.00, supp; Cindy Swenby, \$233.20, cc refund; TASC, \$992.25, other; Tom's T's, \$1149.00, cc prog exp; Town-N-Country, \$736.24, repair; Tom Trigg, \$59.70, travel; Steve Tucker, \$500.00, grp insur; Turbiville Industrial, \$157.48, repair; Twilight First Aid, \$120.40, supp; Tanner Urbaniak, \$40.00, cc prog

exp; Value Line Publishing, \$898.00, supp; Ketura Veal, \$30.00, other; Matt Veal, \$30.00, other; Verizon, \$2694.94, util; West Payment Center, \$93.49, prof fee; West River Electric, \$726.39, util; Donald Whitehead, \$30.00, other; Chase Williamson, \$40.00, cc prog exp.

Ambulance – Bob Keyte, \$500.00, grp insur; Regional Home Medical, \$322.50, supp; Nicole Skouge, \$1000.00, grp insur.

Special Sales Tax – BH Power, \$45.23, city promo; Chamber of Commerce, \$10,666.67, chamber; SEDC, \$8333.33, ind dev.

Capital Improvement – Brosz Engineering, \$6378.06, cap imp; Doug O’Bryan Contracting, \$122,695.02, cap imp; ESRI, \$1865.20, cap imp.

Liquor – Amcon, \$4590.77, cig for resale; BH Chemical, \$177.96, repair; BH Power, \$1629.68, util; Century Business, \$1.35, supp; City of Sturgis Water Dept, \$47.14, util; Double Star Computing, \$13.34, prof fee; Ecolab Pest, \$96.00, maint; Epic Products, \$379.72, merch for resale; Freeman Electric, \$76.53, repair; Knology, \$167.97, util; M&B Enterprises, \$136.40, snacks for resale; North Country Business, \$360.00, prof fee; One Way Service Pros, \$457.08, repair; Print Mark-et, \$60.15, publ; Rushmore Office, \$89.99, supp; Sand Creek Printing, \$340.77, supp; TASC, \$47.25, other; Verizon, \$51.66, util.

Water – Gary Anderson, \$109.92, grp insur; BH Power, \$5674.64, util; Butte Electric, \$183.60, util; City of Sturgis Water Dept, \$75.00, util; Double Star Computing, \$28.33, prof fee; Knology, \$155.29, util; Print Mark-et, \$60.15, publ; TASC, \$94.50, other; Verizon, \$426.23, util.

Wastewater – AT&T, \$141.76, util; BH Power, \$2435.68, util; City of Sturgis Water Dept, \$11.81, util; Double Star Computing, \$24.58, prof fee; Fastenal, \$202.39, repair; Johnston Hardware, \$25.14, repair; Meade Co Weed & Pest, \$2510.46, other; Bob Moser, \$500.00, grp insur; Mike Plaggemeyer, \$155.00, grp insur; Print Mark-et, \$60.15, publ; Sanitation Products, \$177.07, repair; Street Dept Petty Cash, \$10.00, repair; TASC, \$63.00, other; Verizon, \$139.10, util.

Sanitary Service – BH Power, \$370.83, util; CBH Coop, \$427.06, supp; Century Business, \$235.29, supp; Century Link, \$53.62, util; Double Star Computing, \$24.58, prof fee; Great Western Tire, \$246.72, supp; Jim’s Auto Salvage, \$480.00, repair; Meade Co Weed & Pest, \$2510.46, other; Print Mark-et, \$60.15, publ; Recovery Systems, \$11,228.50, supp; Richter’s Tire & Exhaust, \$26.46, repair; RPM Machine Shop, \$37.00, repair; Rushmore Office, \$39.49, supp; Cary Schmidt, \$327.33, grp insur; Swana, \$146.00, travel; Tasc, \$110.25, other; Verizon, \$37.56, util.

Ambulance – BH Power, \$540.88, util; Century Business, \$53.53, supp; City of Sturgis Water Dept, \$41.50, util; DB Billing, \$2158.17, prof fee; Double Star Computing, \$13.34, prof fee; Ecolab Pest, \$50.00, supp; Bob Keyte, \$500.00, grp insur; Knology, \$105.02, util; Milt’s Cleaning, \$95.11, supp; Print Mark-et, \$60.15, publ; Rushmore Office, \$165.22, supp; Nicole Skouge, \$90.00, travel; Tasc, \$94.50, other; Verizon, \$54.24, util.

Motion by DesJarlais, second by Vasknetz and motion failed due to lack of majority with Carstensen, DesJarlais, Sundstrom and Vasknetz voting yes and Brengle abstaining to approve the following claim: The Homeslice group for \$5,730.00.

Motion by DesJarlais, second by Vasknetz and carried with Carstensen, DesJarlais, Sundstrom and Vasknetz voting yes and Brengle abstaining to approve an on/off sale wine license application for KSLB & D Inc. – Easy Rider’s.

Motion by DesJarlais, second by Brengle and carried with all members voting yes to approve the following payroll changes: Ambulance – Supervisor- Shawn Peterson-\$17.97 – wage correction; Community Center – Theater Technician – Bob Loobey - \$12.75 –annual wage adjustment – Fun & Fitness Instructor- Keo Halbmaier- \$7.25 – new hire; Parks – Parks Maintenance Tech – Don

Keil - \$12.59 –Half time to Full time; Information Technology - IT Coordinator –Pieter Wouden- \$17.00- new hire.

Motion by Brengle, second by Vasknetz and carried with all members voting yes to approve the recommendations from staff to start a Community Garden which will be located just north of Tom's T building in the City Park. The City will provide the liability insurance, labor to construct the garden's fence and install the water supply. There will be a charge which will go directly to the City.

Motion by DesJarlais, second by Vasknetz and motion failed due to lack of majority with DesJarlais, Sundstrom and Vasknetz voting yes, Brengle voting nay and Carstensen abstaining to pay Mayor Carstensen \$500 a month for the 6 months during the time that there was not a City Manager.

Jack Hoel spoke against paying the money to the Mayor and Bernadette Usera was in favor of paying the Mayor the money.

Any other business:

Deputy Police Chief Adam Martin informed the Council that a police reserve officer saved the life of a young child this weekend. The child had been playing in a pool and was drowning; the officer pulled the child out.

Motion by DesJarlais, second by Brengle and carried with all members voting yes to adjourn the meeting at 7:58 pm.

ATTEST: _____APPROVED_____

Fay Bueno, Finance Officer

Mark Carstensen, Mayor

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